



RDA Australia



PETstock Foundation
2009 RDAA Young Volunteer of the Year Award

Guide for RDA Centres/State Offices on nomination of candidates

NAME OF AWARD

PETstock Foundation - RDAA Young Volunteer of the Year Award

The PETstock Foundation is the proud sponsor of the 2009 RDAA Young Volunteer Award

Eligibility for Award

Any person acting in a voluntary capacity in RDA **18 years and under on 1 January 2009**

Nominations

Nominations for the award may be made to the state awards committee by any of the following:

RDA Centre
State Office

Nominations for the National award will be made by the state awards committee; each state is eligible to nominate 1 person.

Criteria for the Award

1. The volunteer must have made an outstanding commitment to their RDA Centre i.e. regular attendance, willing acceptance of different roles and responsibilities, pride in what they do.
2. The volunteer must have the ability to relate well to riders, coaches, other volunteers and provide outstanding customer service.
3. The volunteer must be keen to learn and apply knowledge to their work with RDA and carry out instructions to the best of their ability.
4. The volunteer must be enthusiastic about RDA and spread the good word among their peers.

TIMING OF THE AWARD

| | |
|---------------------|--|
| Apr 2009 | Invitation to States and Centres to nominate volunteers |
| July 31 2009 | Nominations to State Offices close (Closing date extended to 31 August 2009) |
| Aug 31 2009 | Nominations for National Award to be submitted (Submission date extended to 30 Sept 2009) |

The National Award will be announced prior to the RDAA AGM in Nov 2009

Ability • Freedom • Sport • Inspiration • Courage • Fun • Friendships



RDA Australia

NOMINATION FORM

Young Volunteer of the Year Award

Nominee: DOB:

RDA Centre: State:

Home Address:

..... Post Code.....

Telephone No: (W) (H)

Nominated by: RDA Centre/State Office:

Address:

Telephone: Fax:

Email.....

1. For how many years has the nominee been involved as a volunteer with RDA? ____

2. How often does the nominee attend? _____

3. Please circle the roles in which the nominee has worked as a volunteer:

Coach Whip Leader Side walker Centre administration Driving Team

Care & Maintenance Transport Fund raising Horse care Equipment care

Other (please specify role): _____

4. Has the nominee been involved recruiting/training of new young volunteers? Y/N

5. Does the nominee have responsibility for ensuring that certain jobs are completed? Y/N

If yes, please describe their role briefly.....

.....

6. Has the nominee been involved with any of the following disciplines? (Please circle)

Dressage Carriage driving Vaulting Hippotherapy Mounted Games
Equine assisted Therapy



RDA Australia

7. Has the nominee been involved in spreading the good word about RDA in their community? Y/N

If yes, please describe briefly what they have done.....
.....

NB: If you wish to expand on any of your answers, please write on a separate sheet and attach to the form.

Letter of Endorsement from the President of the nominating Centre/State RDA

With the criteria in mind, please attach a letter of endorsement indicating your support of this candidate for the award for which he/she has been nominated.

Please address the following areas of the nominee's involvement in this letter:

- a. **Why have you nominated this person for a volunteer award?**
- b. **What special qualities does the nominee have in dealing with the riders and other volunteers?**
- c. **What efforts has the nominee made to improve their knowledge about RDA and as a result how have the centre/riders benefited?**

NAME: TITLE:

SIGNATURE: DATE:

NOMINEE'S acceptance of nomination (for publicity purposes); not required unless nominated for National Award.

NAME: TITLE:

SIGNATURE: DATE:

NB: Please complete your nominations & then email, fax or mail to your State Office by 31 August 2009.